

Student Leader Application Packet 2011-12

Grand Canyon University

Thank you for considering a leadership position at Grand Canyon University. These positions offer an excellent opportunity for those interested in helping students solve their problems and meet the challenges of college life. Student Leadership will also offer you an opportunity to begin developing leadership and skills and to stretch you in your spiritual growth.

Please be sure to research the position descriptions by obtaining a job description packet from the Campus Life Office prior to submitting your application packet.

Applications must be submitted in full by **5:00pm Friday January 14, 2011**. Only completed application packets will be considered for these positions. Beginning Friday, January 7th you will be able to sign up for an interview time.

Please note that as an official member of the Campus Life team, you will be required to uphold the ethical and moral values that GCU and the Office of Campus Life stand by. You will also be responsible at all times to uphold the rules, regulations and policies of GCU. Failure to do so may result in disciplinary action as well as removal from your position.

Office of Campus Life Mission Statement:

Because of our relationship with Christ, Campus Life exists to help students pursue authenticity and engage in community so that they can impact the world.

Student Leader Application Packet 2011-12

Grand Canyon University

Student Leader Selection Process:

1. **Consider** the following information about the student leadership positions. Prayerfully consider your qualifications and desire to be a student leader. You are encouraged to talk with a current RA, Life Leader, ASGCU Executive Board Member, or a Campus Life staff member to learn more about the positions and your suitability to fulfill the role.
2. **Apply** by completing the following application and forwarding the attached reference forms to:
 - a) A current Student Leader
 - b) A GCU faculty or staff member.

The completed application, general application questions, and reference forms must be returned to the Campus Life Office by **January 14th, 2011.**

3. **Interview** with current Campus Life staff. Two interviews, a group interview and an individual interview, are required of all applicants. You may sign up for group interview times at the front desk in the Campus Life Office when you return from Christmas Break. The dates and times will be posted on the sign up. Please note when you sign up so you do not miss your interview time.
4. **Selection** will be based on information collected from the application, references, interview evaluations, and faculty/staff/student feedback. The applications of those not selected will be retained for future reference in the event an individual who has been offered a position is unable to fulfill their role. All selection decisions will be announced by written letter no later than **February 25th, 2011.**
5. **Train** for the position by being available for the following mandatory training sessions:
 - a) Team meetings will be determined by your specific Director
 - b) RA's will have an additional meeting.
 - c) You will be required to shadow a Student Leader in order to gain a better understanding of their particular role.
 - d) There is a mandatory Student Leadership Workshop January 21st from 5:30-8:30pm
 - Dinner is provided. All current and potential leaders must attend.
 - e) Christian College Leadership Conference (CCLC): Mandatory overnight trip to Cal Baptist University in late March or early April for those selected.

Student Leadership Positions/Descriptions

Below you will find the job descriptions of all available positions for the 2011-2012 school year. These descriptions are short and concise. If you have further questions or need clarification in any way please contact the Office of Campus Life and we will assist you.

Community Life Positions:

Residential Assistant (RA): Resident Assistants (RA) are an integral part of Community Life. RAs are assigned to a residence hall or apartment building of approximately 20-40 students. Their primary responsibility is to build community in their area. This is achieved mostly through inviting residents in to their everyday life and through building intentional relationships with those on their floor or in their building. RAs also play a role in planning events, supporting and helping residents, and representing Christ and the GCU student body.

Spiritual Life Positions:

Head Life Leader: In addition to the life leader responsibilities, head life leaders will disciple and mentor 4-6 life leaders through weekly meetings and one on one conversation. Ideally, a head life leader is an individual who has served on GCU leadership in the past and is an upperclassman, although exceptions may occur as needed.

Life Leader: The life leader position is designed to build intentional relationships with every person on their hall, and through those relationships earn the opportunity to share the truth of the Gospel and the love of Christ. Part of a life leader's role is facilitating weekly small groups, as well as working with the RA to maintain healthy community in the hall environment.

Marketing Leader

The marketing leader will coordinate with various student leaders to market the events pertaining to the ministry efforts of the Office of Spiritual Life. Part of the job responsibility includes training and utilizing a committee of four students who will aid in the marketing efforts of Spiritual Life.

Media Leader

The media leader will shoot and edit videos for the Office of Spiritual Life, and will also be responsible for social media pertaining to Spiritual Life events.

Global Connections Student Leader

The Global Connections student leader will lead the overall process for Global Connection mission trips. This person will develop the application process for trips, lead informational meetings about trips, and direct the trip support raising process for short-term trips.

Local Ministry Leaders: (multiple positions)

These leaders will direct specific on-going ministries. They will be part of the student ministry team and be responsible for overseeing a weekly ministry. The weekly ministries are opportunities such as Canyon Kids, Adopt-A-Block, Refugee Ministry, Nursing Home Ministry, and so on.

Note: We are seeking to expand ministry opportunities for student leader positions, so please check back with the Office of Spiritual Life before turning in your application to see if a new position has opened up that might be of interest to you. Thank you!

ASGCU (Student Government) Positions:

Every ASGCU position plays an active role in building community at GCU. It is our hope that as you serve others through your relationship with Christ that you will also serve this community. The descriptions below are brief.

Full job descriptions are available in Campus Life.

President: The President is the Chief Executive Officer of the Association and is responsible for executing all its policies and objectives, and for representing the views of the Senate.

Vice President: The VP, along with helping run the Association, oversees the Senate, Freshman Class Council, Clubs and Organizations on campus, and helps plan leadership development of ASGCU.

Assistant Vice President: The Assistant VP serves as the official spokesperson of financial affairs for the association, supervises and maintains the Associations records, tracks attendance and eligibility records, and coordinates all ASGCU office needs. Along with the VP this position helps oversee the ASGCU team as a whole.

Multi-Cultural Relations: This position serves the GCU student body by working hard to bring knowledge and cultural awareness to the campus. This position is seen as an asset on bridging cultures and helping the international student population of GCU be a part of every day student life on campus.

Student Relations: This position works hard to address student concerns, complaints, and grievances. Also, this position works to creatively serve the student body of GCU in a way that welcomes, develops, and encourages the entire student body in a Christ centered manner and builds community.

Commuter Relations: This position is given the task to develop the commuter student body at GCU. It is our hope that all commuters know they are a part of the family of GCU. From communication to events focused for commuters, this position will focus on getting commuters involved. This position also oversees the five Commuter Representative positions.

Communications Director: This position serves as the official spokesperson for the Association. This person would act as the liaison between ASGCU and the University Communication Department and the social media department. In addition, this position oversees all marketing and publicity of ASGCU and oversees the Media Manager.

Activities Director: This position is responsible for planning and executing campus wide activities and events. These activities should be able to be attended by all students interested and should be open to all GCU students. This position also helps oversee the Activities Team.

Intramural Sports Director: This position is responsible for planning and managing many different intramural sports during the school year. This position oversees sign-ups, schedules, rules, referees, tournaments, and overall participation of the sports. We have 6 to 8 different sports a year.

Activities Team: The Activities Team is composed of 12 individuals. This team of 12 helps make ASGCU run behind the scenes and is responsible for helping plan activities and events and organizing intramural sports. This is a servant minded position but is also integral in how ASGCU builds community amongst the GCU student body. This team is managed by the Activities Director and Intramural Director.

Media Manager: The role of this position is to creatively advertise and promote activities and events for ASGCU. Using videography and artistic marketing this position will serve the Association and the student body by capturing memorable moments in GCU community.

Commuter Representatives: The Commuter Rep team is composed of 5 commuter students. This team is an extension of ASGCU to the commuter student body and is charged with reaching out and pursuing the commuter students of Grand Canyon. The Rep's will help plan monthly luncheons, different events for commuters, and will communicate well with other commuter students. This team is overseen by the Commuter Relations Director.

Student Leadership Application
Grand Canyon University

Date: ____/____/____

Name _____

Last

First

Middle

Permanent Address (and GCU box # if you live on campus):

Phone: _____ Email: _____

Date of Birth ____/____/____ Class Standing (i.e. freshman) _____

Major _____ Expected Date of graduation _____

Total credit hours expected to be enrolled in: Fall 11 ____ Spring 12 ____

Will you have any practicum, clinicals, or student teaching next school year?

What else are you involved in? _____

Cumulative GPA _____ Total accumulated hours _____

Have you ever lived in the Residence Halls at GCU? _____ The apartments? _____

Do you currently work a job? _____ Number of hours per week? _____

Place of employment: _____

Do you plan on working next school year? _____ Number of hours per week: _____

Church Name _____ Pastor _____

Areas of involvement at church: _____

Please choose the Student Leadership position you are applying for:

If applying for ASGCU or Christian Service please state the exact position you are applying for:

____ RA ____ ASGCU: _____

____ Life Leader ____ Christian Service: _____

General Application Questions

Please type and answer each question in 100 words or less.

1. Briefly describe your relationship and journey with Jesus Christ.
2. What do you think it means to be a leader? What makes you qualified to lead others?
3. What does it mean to be relational? How will you use who you are to be relational with others next year?
4. Describe what you think a Christ-like community looks like?

Office of Campus Life

Student Leader Reference Form

Grand Canyon University

Please give this form to a current GCU Student Leader and ask them to return to the Office of Campus Life

Name of Student Applying

Applying For

_____ is applying for the _____ position.

This student requested that you provide a reference for him or her as a part of the application process. Please answer the following questions regarding this person's potential in a Student Leadership role at GCU. This reference is to be completed by **one current student leader**. This information is confidential and will not be viewed by this applicant. Thank you for assistance. Please return the completed reference to the Campus Life office.

How long have you known the applicant? _____

In what capacity? _____

Using the scale provided, please respond to each statement.

Scale
 0=Have not observed 1=Seldom 2=Sometimes 3=Usually 4=Always

The applicant:

- | | | | | | |
|--|---|---|---|---|---|
| 1. Gets along with others. | 0 | 1 | 2 | 3 | 4 |
| 2. Possesses leadership qualities; | 0 | 1 | 2 | 3 | 4 |
| 3. Communicates clearly/listens well. | 0 | 1 | 2 | 3 | 4 |
| 4. Is concerned for others and is effective in helping them. | 0 | 1 | 2 | 3 | 4 |
| 5. Exhibits self confidence. | 0 | 1 | 2 | 3 | 4 |
| 6. Has a strong spiritual commitment. | 0 | 1 | 2 | 3 | 4 |
| 7. Sets a positive example for others. | 0 | 1 | 2 | 3 | 4 |
| 8. Exhibits emotional stability. | 0 | 1 | 2 | 3 | 4 |
| 9. Exhibits good common sense. | 0 | 1 | 2 | 3 | 4 |
| 10. Handles stress appropriately. | 0 | 1 | 2 | 3 | 4 |
| 11. Works well as a member of a group. | 0 | 1 | 2 | 3 | 4 |
| 12. Demonstrates the ability to learn from his/her experiences. | 0 | 1 | 2 | 3 | 4 |
| 13. Has the ability to develop others. | 0 | 1 | 2 | 3 | 4 |
| 14. Takes initiative and follows-through with projects or tasks. | 0 | 1 | 2 | 3 | 4 |
| 15. Displays conflict mediation skills | 0 | 1 | 2 | 3 | 4 |

How well does this applicant relate with his/her peers?

Would you feel comfortable with this student leading others in an official capacity (directly leading a team) and an unofficial capacity (being a good role model for other students)? Why or Why not?

What are some personal characteristics/qualities you see that would benefit this person as a student leader?

What are some personal characteristics/qualities you see that would hinder this person as a student leader?

Is there any additional information that may assist the Student Life Office in considering this candidate for a student leadership position?

Reference completed by:

Name _____ Date _____

Signature _____

**Please return in a sealed envelope to:
Grand Canyon University
Office of Student Life
3300 W. Camelback Rd.
Phoenix, AZ. 85017**

Office of Campus Life
GCU Staff or Faculty Reference Form
Grand Canyon University

Please give this form to one GCU Staff or Faculty member and ask them to return to the Office of Campus Life

Name of Student Applying _____

Applying For _____

_____ is applying for the _____ position.

This student requested that you provide a reference for him or her as a part of the application process. Please answer the following questions regarding this person's potential in a Student Leadership role here at GCU. This reference is to be completed by **one GCU staff or faculty**. This information is confidential and will not be viewed by this applicant. Thank you for assistance. Please return the completed reference to the Campus Life office.

How long have you known the applicant? _____

In what capacity? _____

Using the scale provided, please respond to each statement.

Scale
 0=Have not observed 1= Seldom 2=Sometimes 3=Usually 4=Always

The applicant:

- | | | | | | |
|--|---|---|---|---|---|
| 1. Gets along with others. | 0 | 1 | 2 | 3 | 4 |
| 2. Possesses leadership qualities; | 0 | 1 | 2 | 3 | 4 |
| 3. Communicates clearly/listens well. | 0 | 1 | 2 | 3 | 4 |
| 4. Is concerned for others and is effective in helping them. | 0 | 1 | 2 | 3 | 4 |
| 5. Exhibits self confidence. | 0 | 1 | 2 | 3 | 4 |
| 6. Has a strong spiritual commitment. | 0 | 1 | 2 | 3 | 4 |
| 7. Sets a positive example for others. | 0 | 1 | 2 | 3 | 4 |
| 8. Exhibits emotional stability. | 0 | 1 | 2 | 3 | 4 |
| 9. Exhibits good common sense. | 0 | 1 | 2 | 3 | 4 |
| 10. Handles stress appropriately. | 0 | 1 | 2 | 3 | 4 |
| 11. Works well as a member of a group. | 0 | 1 | 2 | 3 | 4 |
| 12. Demonstrates the ability to learn from his/her experiences. | 0 | 1 | 2 | 3 | 4 |
| 13. Has the ability to develop others. | 0 | 1 | 2 | 3 | 4 |
| 14. Takes initiative and follows-through with projects or tasks. | 0 | 1 | 2 | 3 | 4 |
| 15. Displays conflict mediation skills | 0 | 1 | 2 | 3 | 4 |

How well does this applicant relate with his/her peers?

Would you feel comfortable with this student leading others in an official capacity (directly leading a team) and an unofficial capacity (being a good role model for other students)? Why or Why not?

What are some personal characteristics/qualities you see that would benefit this person as a student leader?

What are some personal characteristics/qualities you see that would hinder this person as a student leader?

Is there any additional information that may assist the Student Life Office in considering this candidate for a student leadership position?

Reference completed by:

Name _____ Date _____

Signature _____

**Please return in a sealed envelope to:
Grand Canyon University
Office of Student Life
3300 W. Camelback Rd.
Phoenix, AZ. 85017**